

## SELLER ASSOCIATION AUTHORIZATION

**Date:** \_\_\_\_\_

**Property:** \_\_\_\_\_

**Seller:** \_\_\_\_\_

**Authorized Agent:** \_\_\_\_\_

**Fee:** \_\_\_\_\_

**Association #1 Name:** \_\_\_\_\_

Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Account #: \_\_\_\_\_ Seller Email Address on Acct: \_\_\_\_\_

Seller Username: \_\_\_\_\_ Seller Password: \_\_\_\_\_

I have not yet established an online account and authorize Authorized Agent to establish one on my behalf.

**Association #2 Name:** \_\_\_\_\_

Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Account #: \_\_\_\_\_ Seller Email Address on Acct: \_\_\_\_\_

Seller Username: \_\_\_\_\_ Seller Password: \_\_\_\_\_

I have not yet established an online account and authorize Authorized Agent to establish one on my behalf.

**Association #3 Name:** \_\_\_\_\_

Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Account #: \_\_\_\_\_ Seller Email Address on Acct: \_\_\_\_\_

Seller Username: \_\_\_\_\_ Seller Password: \_\_\_\_\_

I have not yet established an online account and authorize Authorized Agent to establish one on my behalf.

**Association #4 Name:** \_\_\_\_\_

Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Account #: \_\_\_\_\_ Seller Email Address on Acct: \_\_\_\_\_

Seller Username: \_\_\_\_\_ Seller Password: \_\_\_\_\_

I have not yet established an online account and authorize Authorized Agent to establish one on my behalf.

By signing below and provided such service does not exceed the Fee:

1. **Request Association Documents and Status Letter.** Seller consents and authorizes Authorized Agent to:
  - a. Request and receive Association Documents as defined in the Contract to Buy and Sell Real Estate (Contract) and information regarding the Association(s) as required to be provided to a prospective buyer pursuant to the Seller's contract with such prospective buyer;
  - b. Request and receive Status Letters from the Association(s).
  
2. **Construction Defect Documents.** Seller confirms:
  - a. Seller's correct mailing address and contact information  **has**  **has not** been provided to the Association(s) in the past six (6) months; and
  - b. Seller  **has**  **has not** received Construction Defect Documents as defined in the Contract from an Association(s) regarding a construction defect action within the past six months. If Seller has received any Construction Defect Documents, Seller must provide these documents to Authorized Agent upon signing this Seller Association Authorization.
  
3. **Fees and Costs.** The Fee is in addition to any additional fees charged by the Association(s) and/or any management agent of each Association and is owed regardless of whether the Seller's real estate transaction closes. Seller is advised to consult with the respective Association and/or its management agent to obtain the fees charged for such documents and information. Seller understands that the requirement to provide the above-referenced documents is the Seller's obligation under the Contract. Seller is under no obligation to use the services of Authorized Agent and understands the Association(s) may provide the above-referenced documents to Seller at no cost if requested from the Association(s) personally.

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Seller

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Seller