

## 3-Way Reconciliation Template

Date:  
(Recon. Period)

**\*\* CLEARLY INDICATE IN THE "PAGE #" COLUMN WHERE THE FIGURES LISTED BELOW ARE LOCATED IN THE ATTACHED SUPPORTING DOCUMENTATION. \*\***

Security Deposit Trust Acct # (Last 4 Digits):

Source

Page #

A	Ending Bank Statement Balance:	<input type="text"/>	**	Bank Statement	<input type="text"/>
B	Bank Reconciliation Worksheet: (+ Uncleared Deposits, - Uncleared Checks)	<input type="text"/>	**	Recon. Worksheet	<input type="text"/>
C	Security Deposit Journal Total:	<input type="text"/>	**	Checkbook Register	<input type="text"/>
D	Total of Owner's Ledgers + Broker's Ledger:	<input type="text"/>	**	Liability Ledgers	<input type="text"/>

**B, C & D Should All Equal**

Rental Trust Acct # (Last 4 Digits):

A	Ending Bank Statement Balance:	<input type="text"/>	**	Bank Statement	<input type="text"/>
B	Bank Reconciliation Worksheet: (+ Uncleared Deposits, - Uncleared Checks)	<input type="text"/>	**	Recon. Worksheet	<input type="text"/>
C	Rent Journal Total:	<input type="text"/>	**	Checkbook Register	<input type="text"/>
D	Total of Owner's Ledgers + Broker's Ledger+ Sales Tax Ledger (If Applicable):	<input type="text"/>	**	Liability Ledgers	<input type="text"/>

**B, C & D Should All Equal**

Earnest Money Trust Acct # (Last 4 Digits):

A	Ending Bank Statement Balance:	<input type="text"/>	**	Bank Statement	<input type="text"/>
B	Bank Reconciliation Worksheet: (+ Uncleared Deposits, - Uncleared Checks)	<input type="text"/>	**	Recon. Worksheet	<input type="text"/>
C	Earnest Money Journal Total:	<input type="text"/>	**	Checkbook Register	<input type="text"/>
D	Total of Owner's Ledgers + Broker's Ledger:	<input type="text"/>	**	Liability Ledgers	<input type="text"/>

**B, C & D Should All Equal**