

**BROKER/CUSTODIAN REPRESENTATIONS CONCERNING ESCROW ACCOUNTS and BUSINESS RECORDS**

This representation is furnished in regard to the audit of my "escrow" accounts and records by a Division of Real Estate auditor on the date below. I/we make the following representations and affirmations that are truthful, complete and accurate to the best of my/our current knowledge and belief:

- a) I/we have given or disclosed to the auditor all information regarding the total current or past escrow brokerage/broker liabilities for "money belonging to others".

- I/we have made available and disclosed to the auditor all accounting information and business records which pertain to any licensed activity conducted personally, or by any licensed associate(s) under my/our supervision. The records and documents distributed to the auditor are in fact exact duplicates of the actual business records created to consummate, report or account for the transaction(s) or event(s) examined.

- I/we have not made nor authorized any improper transfer or deposit of personal, business or escrow funds to or from any required escrow, trust, or separate fiduciary account maintained for others, or altered or misstated any required business record, data, information to conceal the same, except as disclosed below, or in an attached statement (if "none" please state this in the space below):

- d) I/we will promptly prepare, secure and furnish any necessary summaries of escrow or related financial data, if reasonably requested to do so by the auditor, in order to expedite the completion of this audit.
- e) I/we have completed the list of bank accounts and information listed in the "Affirmation and Questionnaire Concerning Real Estate Activity". The information that I have furnished to the auditor is a complete and accurate listing of all accounts and activities maintained or conducted in a licensed or personal capacity as of the date of this audit or for any other period(s) requested.



- f) I, as the employing broker and/or designated custodian, will promptly correct, implement, and continue to maintain the records and accounts required in accordance with all Commission Rules and Regulations as the result of this audit and for future inspection.

Date:  Signed:  License #   
Employing Broker or Broker (Broker-Owned)

Date:  Signed:  License #   
Keeper/Custodian of Escrow/Trust Records by Delegation

Date Received:  Received By:  Auditor  
Colorado Division of Real Estate

Rev 12/23

